

ELECTRONIC COMMUNICATION

Purpose

It is the policy of the Concord School Committee and the Concord-Carlisle Regional School Committee to provide access for employees and students to the district network and to other external networks for limited educational purposes. Educational purposes shall be defined as classroom activities, career and professional development activities, and high quality self-discovery activities of an educational nature.

The purpose of the district network is to assist teachers in preparing students for success in life and work. This is accomplished by providing them with a network that allows them access to a wide range of information and the ability to communicate with others.

The district network will be used consistently with these educational purposes to increase communication, enhance productivity, provide information to the community, and assist staff in upgrading existing skills and acquiring new skills through a broader exchange of information.

Availability

The Superintendent or designee will be responsible to implement, monitor, and evaluate the district's network for instructional and administrative purposes.

Access to the district network, including external networks, shall be made available to employees and students for instructional and administrative purposes, in accordance with administrative regulations and procedures to be developed by the Superintendent or designee .

Access to the school network, including server accounts and email accounts, is provided to current staff and active students. Once a staff person is no longer an employee, or a student is no longer active, access to the school network, including server accounts and email accounts, will end. These accounts will be removed.

Access to the district network is subject to adherence with the district's electronic communication policy and the exercise of good judgment and common sense. All adult users shall be required to acknowledge receipt and understanding of all administrative regulations and procedures governing use of the system and shall agree in writing to comply with such regulations and procedures. All student users shall be required to acknowledge receipt and understanding of all administrative regulations and procedures governing use of the system to the extent appropriate for their age and may be asked to agree in writing to comply with such regulations and procedures. Noncompliance with applicable regulations and procedures, or inappropriate use of the district network or external networks, may result in suspension or termination of user privileges and other disciplinary actions consistent with the policies of the School Committees. Violations of law may result in criminal prosecution as well as loss of user privileges and disciplinary action.