

General Usage

Students completing required course work will have first priority for use of equipment.

Network administrators shall be authorized to monitor, access, retrieve, download, print, copy or examine all system activities, including electronic mail transmissions, as deemed appropriate to ensure proper use of electronic resources, and to disclose such transmissions to others, including law enforcement officials.

System Maintenance

The network administrator or his/her designee shall be responsible for establishing appropriate retention and backup schedules.

The network administrator or his/her designee shall be responsible for establishing appropriate disk usage limitations, if needed.

Unacceptable Uses

The district network is to be used solely for educational purposes, in accordance with the District's Electronic Communications Policy. The following are examples, but not an exhaustive list, of uses which are inconsistent with that Policy:

- Using the district network for political or commercial purposes of any kind.
- Forgery or attempted forgery.
- Except in the case of an authorized network administrator, Principal or designee, attempting to monitor, read, delete, copy, or modify the electronic mail of other users or to interfere with the ability of other users to send or receive electronic mail.
- Using the district network for illegal purposes, the support of illegal activities, or for any activity prohibited by district policy.
- Attempting to maliciously harm or destroy equipment, materials, data, or programs on the district network or on the network of any other agency connected to the Internet.
- Using vulgarity, ethnic or racial slurs, harassment, slander, or other inflammatory language. Language should always be appropriate to the context in which it is used.
- Pretending to be someone else when sending/receiving messages.
- Transmitting or viewing any sexually explicit or pornographic materials or material not considered to be of value in an educational setting.

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