

**JOINT SCHOOL COMMITTEE
& WORKSHOP**

Concord-Carlisle School Committee
Concord School Committee
Ripley Building
Concord, MA 01742
August 30, 2011

Present: Pamela Gannon, Chair, CSC; CCSC
Maureen Spada, Vice Chair, CSC, CCSC
Peter Fischelis, Chair, CCSC, CSC
Fabian Fondriest, Vice Chair, CSC, CCSC
Louis Salemy, CCSC
Jerry Wedge, CSC, CCSC

Absent: Chad Koski, CCSC

Present From Administration: Diana Rigby, Superintendent of Schools, CPS & CCRSD
John Flaherty, Deputy Superintendent of Finance & Operations, CPS & CCRSD
Kelly McCausland, Director of Human Resources

I. CALL TO ORDER

The session was called to order by Ms. Gannon for CSC and Mr. Fischelis for CCSC at 4:10 PM. Ms. Gannon stated that recording devices are being used to record the meeting. The meeting adjourned at 4:16 PM into executive session by voice vote to discuss collective bargaining.

The session was reconvened and called to order by Ms. Gannon for CSC and Mr. Fischelis for CCSC at 5:30 PM. Ms. Gannon stated that recording devices are being used to record the meeting.

A. Citizens' Comments

None

II. READING OF THE MINUTES

A. Open Session Jt. Meeting – 6/21/11

Mr. Wedge seconded by Mr. Fondriest for the June 21, 2011 CCSC Meeting. Mr. Wedge seconded by Mr. Fondriest for CSC. The motions were unanimously approved.

B. Open Session Jt. Meeting – 12/22/10

Mr. Wedge seconded by Mr. Fondriest for the December 22, 2010 CCSC Meeting. The motion was unanimously approved.

III. CHAIRS REPORT

Mr. Fischelis reported that he and Ms. Gannon met with a group of new teachers joining both CPS and CCHS. They are excited to start a new school year.

IV. CORRESPONDENCE

A. MSBA letter dated July 27, 2011. Ms. Rigby stated that a letter was received dated July 27, 2011 from MSBA stating that they voted to approve the Feasibility Study and we can proceed into schematic design. The schematic design has been completed and was submitted on August 19, 2011.

B. MA Department of Elementary and Secondary Education dated July 27, 2011 (CPS & CCRDS). Ms. Rigby stated a letter was received dated July 27, 2011 confirming that we have met all the criteria for the state special education requirements at both CPS and CCHS.

V. RECOGNITIONS - CCHS

- A. Summer school staff and Court Booth, Margery Condon, Jessica Murphy and Kathy Codianne. Ms. Rigby thanked Court Booth, Margery Condon, Jessica Murphy and Kathy Codianne and stated that they had a successful four (4) weeks.
- B. Town Recreation Department, Danner DeStephano. Ms. Rigby thanked Mr. DeStephano and his staff. Students participated in the recreation summer camp where students stay for lunch and participate in the summer rec program after summer school which is held at Alcott.
- C. Dave Anderson, Maintenance & Building Service Workers. Ms. Rigby recognized Mr. Anderson and all the maintenance and building service workers for getting all the schools ready for the upcoming school year.
- D. Kelly McCausland & HR Staff. Ms. Rigby recognized Ms. McCausland and the HR Staff. Thirty three new employees were hired, updated the AppliTrack System, My Learning Plan, and BudgetSense. The employee handbook was revised and reissued, and HR organized the new Wellness Program offerings.
- E. Gene Warfel & IT Staff. Ms. Rigby recognized Mr. Warfel and the IT Staff for all their hard work over the summer completing all the technology projects including firewall protection, upgrading servers and deploying new computers.
- F. Administration, Ripley Staff, school principals and administrative assistants. Ms. Rigby recognized the school principals and administrative assistants who worked all summer hiring new faculty and staff, as well as working with parents and staff and answering phone calls. Everyone is ready to welcome back the 3,166 K-12 students.

VI. REPORTS & ISSUES FOR DISCUSSION

- A. CCHS Building Project. Mr. Wedge stated that a lot has been going on over the summer and a lot was accomplished in a short period of time. Mr. Wedge stated that the total project budget is \$92,578,398. There is a MSBA BOD Meeting on September 28 and they will approve the Project Scope and Budget Agreement. After that both towns will vote in November. The next Building Committee Meeting is September 14, 2011 at CCHS in the Little Theatre.
- B. Draft District Goals. Ms. Rigby stated that the goals include Student Learning, Teaching and Learning, Information Technology, Human Resources and Finance and Operations. All the goals are measurable.
- C. New Regulations for Supervision and Evaluation. Ms. McCausland stated the Board of Elementary and Secondary Education adopted new state regulations for educator supervision and evaluation and a timeline for district implementation.
- D. Proposed Interdisciplinary Program, Rivers and Revolutions at CCHS. Mr. Badalament, Principal stated Michael Goodwin, Social Studies Teacher has developed the program. This pilot program will be assessed at the end of the school year 2012-2013 to determine whether or not it will run in the school year 2013-2014.

VII. ACTION ITEMS

- A. Vote to approve CCHS Tutors Collective Bargaining Agreement 2010-2013. A motion was made by Mr. Wedge seconded by Mr. Fondriest that the CCSC vote to approve the new CCHS Tutors Association Contract. The motion was unanimously approved.
- B. Vote to approve CPS/CCRSD Secretaries Collective Bargaining Agreement 2011-2014. A motion was made by Mr. Fondriest seconded by Mr. Salemy that the CCSC vote to approve the new CPS/CCHS Secretaries Collective Bargaining Agreement. A motion was made by Mr. Fondriest seconded by Mr. Wedge that the CSC vote to approve the new CPS/CCHS Secretaries Collective Bargaining Agreement. The motions were unanimously approved.
- C. Vote to approve retaining a transportation consultant not to exceed \$10,000. A motion was made by Mr. Wedge seconded by Mr. Salemy that the CCSC vote to approve retaining a transportation consultant not to exceed \$10,000. A motion was made by Mr. Wedge seconded by Mr. Fondriest that the CSC vote to approve retaining a transportation consultant not to exceed \$10,000. The motions were unanimously approved.

D. Vote to appoint Superintendent Diana Rigby to CASE Board of Directors. A motion was made by Mr. Wedge seconded by Mr. Fondriest that the CCSC vote to appoint Superintendent Diana Rigby as representative for CPS/CCRSD to serve on the CASE Board of Directors. A motion was made by Mr. Wedge seconded by Mr. Fondriest that the CSC vote to appoint Superintendent Diana Rigby as representative for CPS/CCRSD to serve on the CASE Board of Directors. The motions were unanimously approved.

E. Vote to approve \$60,000 Grant for CCHS Lighthouse Program. A motion was made by Mr. Wedge seconded by Mr. Fondriest to approve the \$60,000 Grant from the Lookout Foundation for CCHS Lighthouse Program. The motion was unanimously approved.

VIII. OLD BUSINESS

None

IX. SUPERINTENDENT'S REPORT

A. 2011-2012 Enrollment. Ms. Rigby stated there are 633 students at the Middle School, 410 at Alcott, 450 at Thoreau, and 463 at Willard. At CCHS there are 1,219 students.

B. School opening on September 1, 2011 with Dr. Tom Fowler-Finn, Instructional Rounds.

X. CITIZENS' COMMENTS

Ms. Cynthia Sorn from The Carlisle Mosquito asked what the transportation consultant was for. Mr. Flaherty stated there will be some impacts of the new CCHS building project to the site so the district needs to find out how they will handle transportation in the future. Ms. Sorn also asked if there will be parent input on the Rivers and Revolutions Program. Mr. Badalament stated that there have already been discussions with parents and students.

XI. ADJOURNMENT

A motion was made by Mr. Wedge seconded by Mr. Salemy for CCSC and a motion was made by Mr. Wedge seconded by Ms. Spada for CSC to adjourn the meeting. The motions were unanimously approved and the meeting adjourned at 7:20 PM.

Respectfully submitted,

Sally W. Ferguson
Approved: 09/27/2011

Abbreviations:

CSC	Concord School Committee
CCSC	Concord-Carlisle Regional District School Committee
CPS	Concord Public Schools
CCRSD	Concord-Carlisle Regional School District
CCHS	Concord-Carlisle Regional High School
DESE	Massachusetts Department of Elementary and Secondary Education
MSBA	Massachusetts School Building Authority

Addendum:

1. Joint School Committee Meeting Agenda – August 30, 2011
2. MSBA Letter dated 7/27/2011
3. DESE Letter dated 7/27/2011
4. CCHS Schematic Design
5. Timeline for Supervision and Evaluation Regulations
6. Draft 2011-12 District Goals
7. Successor Agreement for the Secretaries Unit
8. New Collective Bargaining Agreement for the CCHS Tutors Association
9. Rivers and Revolutions
10. Evaluation Procedures for Teachers

11. Final Regulations on Evaluation of Educators