

**JOINT SCHOOL COMMITTEE**

Concord-Carlisle School Committee  
Concord School Committee  
Ripley Building  
Concord, MA 01742  
June 25, 2009

**Present:** Jan McGinn, CSC; CCSC, Chair  
Fabian Fondriest, CSC, Chair; CCSC  
Pamela Gannon, CSC; Vice-Chair, CCSC  
Louis Salemy, CCSC, Vice Chair  
Jerry Wedge, CSC; CCSC  
Peter Fischelis, CSC, CCSC  
Dale Ryder, CCSC

**Present From Administration:** Diana Rigby, Superintendent of Schools, CPS & CCRSD  
John Flaherty, Deputy Superintendent of Finance & Operations, CPS & CCRSD  
Kelly McCausland, Director of Human Resources, CPS & CCRSD

**I. CALL TO ORDER**

A. The Concord-Carlisle School Committee will enter into Executive Session and return to Open Session at approximately 4:30 PM. The session was called to order by Mr. Fondriest for CSC and Ms. McGinn for CCSC at 4:40 PM.

B. Citizens' Comments

None

**II. READING OF THE MINUTES**

A. Open Session.

JT Meeting – 5/26/09. A motion was made to approve the minutes of the May 26, 2009 Joint Committee Meeting. Mr. Wedge, seconded by Ms. Gannon for CCSC. Mr. Fischelis, seconded by Ms. Gannon for CPS. The motion was unanimously approved.

CPS Meeting - 6/9/09. A motion was made to approve the minutes of the June 9, 2009 CPS Meeting. Mr. Fischelis, seconded by Ms. Gannon for CPS. The motion was unanimously approved.

Special JT Meeting – 6/16/09. No vote was taken.

**III. CORRESPONDENCE**

A. Letter from DESE re: Approval of Concord-Carlisle Technology Plan. Letter was received from the DESE for the approval of the Concord-Carlisle Technology Plan through June 30, 2010.

**IV. RECOGNITIONS**

Ms. Rigby offered condolences to the Dowcett family who lost their father. Support is being provided at the high school.

A. CCHS:

- Graduation 2009. Mr. Badalament, Principal, recognized Louisa Coleman and the office staff, the maintenance and building service workers, the class advisors, the band directors, the keynote speaker, the superintendent, the school committee chair, the assistant principal, and all the teachers who participated.

- Boys Tennis Team State Championship. Mr. Badalament, Principal, congratulated the Boys Tennis Team for winning the second back to back state championships.

- Ms. Rigby announced that Lynne Beattie, Assistant Principal at the Middle School, has accepted the offer to be Principal at the Middle School. Ms. Beattie has fifteen years experience as an educator. She began teaching in Concord in 1997 at Willard where she taught fifth grade for four years. In 2001 she moved to the Middle School where she taught sixth grade English and math. Lynne has served as a house leader and a mentor teacher leader. She has also facilitated district wide workshops in instruction and technology.

- Ms. Beattie stated that she is thrilled to be at the Middle School. She stated the staff was wonderful at the Middle School and looks forward to continuing to make sure the children excel in the future. She will be holding a reception in the near future for parents and community members.

- Ms. Rigby recognized Mr. Gene Warfel, Director of Information Technology and Mr. Peter Kelly, Senior Support Analyst, IT Department, for all their hard work to make sure the Digital Recording Studio was up and running for the opening/fundraiser. Ms. Rigby also thanked the CEF for their generous donations.

## **V. REPORTS & ISSUES FOR DISCUSSION**

A. Update on Carlisle Superintendency Union. Mr. Salemy read a prepared statement. Although a formal vote has not been taken by the Carlisle School Committee, the cost savings determined by NESDEC does not appear to be high enough for the Carlisle School Committee to vote in favor of it. There would be three (3) school districts in place and there would be administrative tasks that would be needed to be performed by each district. In the recommendation section of the report NESDEC stated that the only way to achieve real cost savings is to regionalize.

B. CCHS School Improvement Plan. Mr. Badalament, Principal, thanked the School Advisory Council for their dedication. They spent a great deal of time working on school improvement issues. A copy of the School Improvement Plan was handed out to committee members.

C. Superintendent's Evaluation. Mr. Wedge and Mr. Fischelis explained the evaluation process. Each school committee member fills out an evaluation form. It is broken up into the categories of leadership, district management, professional development, equity, community, public relations, relationship with school committee and general comments. Each member sat down with Ms. Rigby and went through the evaluation forms. The committee said Ms. Rigby does an amazing job and is very enthusiastic and has an excellent relationship with the school committee.

## **VI. ACTION ITEMS**

A. Vote to approve K-5 Parent/Student Handbook 2009-10 (CPS). A motion was made by Mr. Fischelis, seconded by Ms. Gannon that the Concord School Committee vote to approve the K-5 Parent/Student Handbook for 2009-2010. The motion was unanimously approved.

B. Vote to approve CMS Parent/Student Handbook 2009-10 (CPS). A motion was made by Mr. Fischelis, seconded by Ms. Gannon that the Concord School Committee vote to approve the CMS Parent/Student Handbook 2009-10. The motion was unanimously approved.

C. Vote to approve Little League Baseball Field @ Ripley (CPS). A motion was made by Mr. Wedge, seconded by Ms. McGinn that the Concord School Committee vote to approve the Little League Baseball Field at Ripley with the stipulation that the location of the diamond would move 100 feet towards the loop road and the Ripley Building. The lower section of the field would be improved so it can be used for the whole season. Maintenance will be covered by the Fields Group. Should the school committee deem that the land be needed for other purposes, the school committee has the sole right to remove the field.

D. Vote to approve Transportation Replacement Vehicle Bid Award (CPS). A motion was made by Ms. McGinn, seconded by Mr. Wedge that the Concord School Committee vote to approve to award the contract for the purchase of two (2) 81 Passenger Type D Rear Engine School buses to the lowest qualified bidder New England Transit Sales, Inc., of Tyngsboro, MA at the total cost of \$187,858 including trade-ins and options. The motion was unanimously approved.

E. Vote to approve CCHS Student/Parent Handbook 2009-10. A motion was made by Ms. Gannon, seconded by Ms. Ryder that the Concord-Carlisle Regional School Committee vote to approve the CCHS Student/Parent Handbook for 2009-2010. The motion was unanimously approved.

F. Vote to support MASC Resolution in Support of Educator Excellence. A motion was made by Mr. Wedge, seconded by Mr. Fischelis that the Concord-Carlisle Regional School Committee vote to support the MASC Resolution in Support of Educator Excellence. The motion was unanimously approved.

G. Vote to approve permission to plan Sister-School Student Exchange between Balkanabat School #17 and CCHS. A motion was made by Mr. Fischelis, seconded by Ms. Ryder that the Concord-Carlisle Regional School Committee vote to approve two (2) exchange students to attend CCHS and waive tuition for the two students. The motion was unanimously approved.

H. Vote to approve teacher exchange between CCHS and Turkmenistan. A motion was made by Mr. Wedge, seconded by Ms. Gannon that the Concord-Carlisle Regional School Committee vote to approve the participation in the US/Turkmenistan Secondary School Linkages Program (SSLP). The motion was unanimously approved.

I. Vote to approve trip to Spain (CCHS). A motion was made by Mr. Fischelis, seconded by Mr. Wedge that the Concord-Carlisle Regional School Committee vote to approve the request to plan a trip to Spain in February 2010. The motion was unanimously approved.

J. Revote FY2010 Regional Budget. A motion was made by Mr. Wedge, seconded by Ms. Ryder that the Concord-Carlisle Regional School Committee revote the FY2010 Regional Budget. The motion was unanimously approved.

K. Vote to accept donation from the Concord Community Chest. A motion was made by Mr. Wedge, seconded by Ms. Gannon that the Concord and Concord-Carlisle School Committee vote to accept the award from the Concord-Carlisle Community Chest to the Concord-Carlisle Regional School District and the Concord Public Schools in the amount of \$36,000 for fiscal year 2009-2010 to be applied as follows. Concord Public Schools: \$8,000 for the Teen Buddy Program and \$4,000 for the Concord Middle School psychiatrist. Concord-Carlisle Regional School District: \$4,000 for the COMPASS Program and \$20,000 for the CCHS Intervention/Prevention Counselor. The motion was unanimously approved.

L. Vote to appoint CCHS Facilities Master Plan Committee and to approve the charge to the committee. A motion was made by Mr. Wedge, seconded by Ms. Gannon that the Concord-Carlisle Regional School Committee vote to appoint the CCHS Facilities Master Plan Committee and to approve the charge to the committee. The motion was unanimously approved.

M. Vote to approve the contract between Concord School Committee/Concord-Carlisle School Committee and Concord-Carlisle Support Staff Association/MTA Bus Drivers Unit. A motion was made by Ms. Gannon, seconded by Mr. Fischelis for CSC that the Concord-Carlisle Regional School Committee vote to approve the contract between the Concord School Committee/Concord-Carlisle School Committee and Concord-Carlisle Support Staff Association/MTA Bus Drivers' Unit. A motion was made by Ms. Gannon and seconded by Mr. Fischelis for CCSC. The motion was unanimously approved.

N. Vote to approve wage adjustment for administrators and non bargaining units. A motion was made by Mr. Wedge, seconded by Ms. Gannon for CSC that the Concord School Committee/Concord-Carlisle School Committee approve increases for administrators and non bargaining staff of 3% for fiscal year 2010. Mr. Wedge, seconded by Mr. Fischelis for CCHS. The motion was unanimously approved.

## **VII. OLD BUSINESS**

A. School Committee Assignments for 2009-2010.

## **VIII. SUPERINTENDENT'S REPORT**

A. July 22, 2009, 4 – 8 PM: School Committee Summer Workshop. The focus of the workshop will be to identify district goals for the next school year as well as budget updates from the state.

B. Parent Satisfaction Surveys. Ms. Rigby thanked all the parents in the district, there was close to a 50% response.

**IX. CITIZENS' COMMENTS**

None

**X. ADJOURNMENT**

A motion was made by Ms. Ryder and seconded by Mr. Fischelis for CCHS and a motion was made by Mr. Wedge and seconded by Ms. Gannon for CSC to adjourn the meeting. The motion was unanimously approved and the meeting adjourned at 7:15 PM.

Respectfully submitted,

Sally W. Ferguson  
Approved: 09/01/2009

Abbreviations:

CSC	Concord School Committee
CCSC	Concord-Carlisle Regional District School Committee
CPS	Concord Public Schools
CCRS	Concord-Carlisle Regional School District
CCHS	Concord-Carlisle Regional High School
DESE	Department of Elementary and Secondary Education
NESDEC	New England School Development Council
MASC	Massachusetts Association of School Committees