

**CONCORD PUBLIC SCHOOLS
CONCORD-CARLISLE REGIONAL SCHOOL DISTRICT**

120 MERIAM ROAD CONCORD, MA 01742 PHONE: 978.318.1500 FAX: 978.318.1537 www.concordpublicschools.net

TO: Concord, Concord-Carlisle School Committees
FROM: Diana Rigby, Superintendent
DATE: May 25, 2010
SUBJECT: Seating of School Committees and Election of Officers

Tonight the first order of business is to seat the new Concord-Carlisle Regional School Committee, to elect its officers and make other necessary appointments.

After a "Call to Order" of the Committee is made, I will request that the Chair of the Concord School Committee call for the seating of the Concord-Carlisle Regional School Committee and for the election of officers for the Concord-Carlisle Regional School Committee. Other appointments can be made at that time if the Committees have worked out assignments. The appointments that require a vote, in addition to the Chair and Vice Chair of the School Committee, are the appointment of the School Committee Recording Secretary, the appointment of the Treasurer and Assistant Treasurer for the Region, and the appointment of School Committee members for the EDCO Board of Directors, the Adult and Community Education liaison, the CASE Collaborative, and Suburban Coalition. These have typically required a vote since individuals will be serving as voting members of these committees/boards. All other appointments are made outside of the School Committee meeting and do not require a vote.

This memorandum provides the motions and process to follow for this agenda item:

A. Seating of the Concord-Carlisle School Committee Members – CCSC

A motion will need to be made by the Concord School Committee Chair to:

"Recognize Peter Fischelis, Maureen Spada, Fabian Fondriest, Pamela Gannon, and Jerry Wedge as Concord members and Louis Salemy and Bill Fink as Carlisle members of the Concord-Carlisle School Committee".

B. Election of Officers of the Concord-Carlisle School Committee – CCSC

Nominations will be accepted and voted on for Chair of the Concord-Carlisle School Committee.

Motion: To elect _____ Chair of the Concord-Carlisle School Committee.

Nominations will be accepted and voted on for Vice Chair of the Concord-Carlisle School Committee. The newly appointed Chair will request nominations for Vice Chair.

Motion: To elect _____ Vice Chair of the Concord-Carlisle School Committee.

C. Appointment of a School Committee Recording Secretary – CSC/CCSC

Motion: To appoint Sally Ferguson as School Committee Recording Secretary.

D. Appointment of a Treasurer and Assistant Treasurer – CCSC

Motion: To appoint John Flaherty as Treasurer of the Concord-Carlisle Regional School District and Regina Erickson as Assistant Treasurer of the Region.

E. Appointment of Committee Representatives – CSC/CCSC

1. EDCO Board of Directors

Motion: To appoint Diana Rigby as representative to the EDCO Board of Directors.

Motion: To appoint _____ as Concord-Carlisle School Committee representative to the EDCO Board of Directors.

2. Educational Collaborative of Greater Boston

Motion: To appoint _____ as Concord School Committee representative and _____ as Concord-Carlisle School Committee representative to the Educational Collaborative of Greater Boston

3. Adult & Community Education Liaison

Motion: To appoint _____ as Concord-Carlisle representative to Adult & Community Education.

4. CASE Collaborative

Motion: To appoint _____ as School Committee representative to the CASE Collaborative for both CSC and CCSC.

5. Suburban Coalition

Motion: To appoint _____ as School Committee representative to the Suburban Coalition for both CSC and CCSC.

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TO: Concord-Carlisle Regional School Committee
FROM: Diana Rigby, Superintendent
DATE: May 25, 2010
SUBJECT: Vote to Approve two Foreign Exchange Students @ CCHS

Attached please find supporting back-up material to approve two foreign exchange students for September 2010.

- Julia Csaka, Romania, sponsored by ERDT/SHARE!, scheduled to live with Dana and Kathy Booth, 44 River Road, Carlisle.
- Berglind Tryggvadottir, Iceland, sponsored by AFS, scheduled to live with the Matthew Johnson and Margot Kimball family, 21 Winthrop Street, Concord.

Motion: That the Concord-Carlisle School Committee vote to approve the request for two foreign exchange students to attend CCHS in September 2010.

Attachments

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TO: Concord-Carlisle Regional School Committee
FROM: Diana Rigby, Superintendent
DATE: May 25, 2010
SUBJECT: Vote Permission to Plan Sister-School Student Exchange between Balkanabat School #17 and CCHS

David Nurenberg, English teacher at CCHS is requesting permission to plan Sister-School Student Exchange between Balkanabat School #17 and Concord-Carlisle High School for a period of one school year.

Attached please find the backup information on the exchange. David Nurenberg and Peter Badalament will be in attendance at the School Committee meeting to answer any questions.

Motion: That the Concord-Carlisle Regional School Committee vote to approve two exchange students to attend CCHS and waive tuition for the two students.

Attachment

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TO: Concord-Carlisle Regional School Committee
FROM: Diana Rigby, Superintendent
DATE: May 25, 2010
SUBJECT: Vote Permission to Plan Student Trip to Balkanabat, Turkmenistan

David Nurenberg, English teacher at CCHS is requesting permission to plan a student trip to our sister school in Balkanabat, Turkmenistan during February break of 2011.

Attached please find the backup information on the trip. David Nurenberg will present a brief summary and talk about the proposed trip.

Motion: That the Concord-Carlisle School Committee vote to approve the request to plan a trip to Balkanabat, Turkmenistan during the February break of 2011.

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TO: Concord-Carlisle School Committee
FROM: Diana Rigby, Superintendent
DATE: May 25, 2010
SUBJECT: Vote to Approve Varsity Softball Overnight Trip

Cricket McCaffrey-Clark is requesting approval for a varsity softball overnight trip on May 28 & 29, 2010. She will be in attendance to answer any questions you might have. Attached is the Itinerary for the trip.

Motion: That the Concord-Carlisle School Committee approve the overnight varsity softball trip on May 28, 2010.

Attachment

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TO: Concord, Concord-Carlisle School Committees
FROM: Diana Rigby, Superintendent
DATE: May 25, 2010
SUBJECT: Vote to approve School Committee Meeting Dates 2010-2011

Attached is the draft of the School Committee meeting dates for 2010-2011.

Motion: That the Concord and Concord-Carlisle School Committees vote to approve the School Committee Meeting Dates for 2010-2011.

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TO: Concord & Concord-Carlisle School Committees

FROM: John Flaherty, Deputy Superintendent of Finance & Operations 

DATE: May 19, 2010

RE: Gasoline and Diesel Fuel – Bid Award

There were a total of six (6) bid packages distributed for the Gasoline and Diesel Fuel bid. Only one requestor, Dennis K. Burke, Inc. of Chelsea, Massachusetts submitted a response. The bid opening took place on May 4, 2010. The contract term for FY11 will be July 1, 2010 through June 30, 2011 with an option to renew for two additional full years July 1, 2011 through June 30, 2012 and July 1, 2012 through June 30, 2013.

Dennis K. Burke, Inc. of Chelsea, Massachusetts submitted the following prices per gallon:

	Firm Increment	Mass Tax	Price/gallon
Ultra Low Sulfur Diesel	.0172	.21	.2272
Gasoline	.0172	.21	.2172

As there was only one bid submitted a comparison to the FY08 to FY10 contract was made to assess the reasonableness of the bid. The earlier contract award results are shown below:

	Firm Increment	Mass Tax	Price/gallon
Ultra Low Sulfur Diesel	.0172	.21	.2272
Gasoline	.0172	.21	.2272

As the new bid is slightly favorable in comparison to the FY2008 costs, and a review of the bid documents indicate all requirements are met, and a reference check has provided satisfactory results for the low bidder, Dennis K. Burke, Inc., 284 Eastern Avenue, Chelsea, Massachusetts, I would recommend that Dennis K. Burke, Inc. be awarded the contract for the supply of Gasoline and Diesel Fuel for both Concord Public Schools and Concord-Carlisle Regional School District.

Should you agree, an appropriate motion for each School Committee would be:

Vote to award a contract for the supply of Gasoline and Diesel Fuel to Dennis K. Burke, Inc., Chelsea, Massachusetts for a price of .2272 per gallon for ultra low sulfur diesel and a price of .2172 per gallon for gasoline.

Thank you.

cc: Manley Boyce, Transportation Manager
Jonathan Harris, Budget & Purchasing Administrator
Doreen Casabona, CCRSD Accounts Payable
Carol Hammond, CPS Accounts Payable

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TO: Concord School Committee
FROM: Diana Rigby, Superintendent
DATE: May 25, 2010
SUBJECT: Gift Acceptance – Donation from Didax.

Willard School has received a Didax coupon for \$500 that can be redeemed for teaching materials as a “thank you” for participating as a filming location for the Kathy Richardson Assessment.

Motion: That the Concord School Committee vote to accept the \$500 coupon and publicly thank Didax.

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TO: Concord School Committee
FROM: Diana Rigby, Superintendent
DATE: May 25, 2010
SUBJECT: Gift Acceptance – Donation of IPAD to Alcott

Adrianna Cohen, 38 Ripley Hill Road, Concord, would like to donate a new Apple IPAD to Alcott's computer lab.

Motion: That the Concord School Committee vote to accept the Apple IPAD for Alcott's computer lab and publicly thank Adrianna Cohen.

