

# Concord-Carlisle Regional High School Student Record Consent Form

Students are reminded to submit this Consent Form to the Records Office at least **FIFTEEN SCHOOL DAYS** prior to each college application deadline.

Name \_\_\_\_\_ YOG \_\_\_\_\_ Counselor \_\_\_\_\_

*I hereby authorize the Concord-Carlisle Regional school District to release student records to the institution listed below.*

\_\_\_\_\_  
Name of College

\_\_\_\_\_  
College Code  
(4 digit code from SAT Registration Bulletin)

**Check (if appropriate):**

Early Action: \_\_\_\_\_  
Early Decision \_\_\_\_\_  
Regular Decision \_\_\_\_\_  
Rolling \_\_\_\_\_

\_\_\_\_\_  
Deadline (must be filled out)

\_\_\_\_\_  
Date Mailed (do not fill in)

.....  
Please release the items contained in my Records Office file as checked below:

1. Transcript: \_\_\_\_\_
2. Recommendations/References:
  - a. School Counselor: \_\_\_\_\_
  - b. Teacher(s) (List Names): \_\_\_\_\_
  - c. Extra-Curricular/Character (List Names): \_\_\_\_\_
3. Forms from College Application (If included in application):
  - a. Secondary School Report (Counselor Form): \_\_\_\_\_
  - b. Teacher Evaluation Form(s): \_\_\_\_\_ How Many? \_\_\_\_\_
4. Report Card\*: \_\_\_\_\_ Report Card, when available\*: \_\_\_\_\_ Current schedule\*: \_\_\_\_\_
5. Other (Please specify): \_\_\_\_\_

\*Current schedule will automatically be mailed to all colleges  
\*Mid-year report cards are sent to each college unless otherwise requested in writing.  
\*Final transcript is sent to the college the student will attend.

\_\_\_\_\_  
Student or Parent/Guardian Signature

\_\_\_\_\_  
Date

**(Must be signed by student or parent before processing)**